

**CITY OF GAHANNA
LANDSCAPE BOARD
ORGANIZATIONAL MEETING
MINUTES – January 5, 2011**

CALL TO ORDER:

Mayor Rebecca Stinchcomb called the Organizational meeting of the Landscape Board to order on Wednesday, January 5, 2011 at 6:00 p.m. Gahanna City Hall.

SWEARING IN OF NEWLY APPOINTED

At this time, Mayor Stinchcomb administered the oath of office to Melissa Hyde and Mark DiGiando. Mayor Stinchcomb and everyone present congratulated Melissa and Mark on their re-appointment to the Landscape Board.

ROLL CALL

Present: Jane Allinder
Mark DiGiando
Melissa Hyde
Ken Shepherd

Absent: Frank O'Hare

In attendance from the City Administration was Tony Collins, Director and Troy Euton, Deputy Director, Department of Parks & Recreation.

ELECTION OF CHAIR

Mayor Stinchcomb opened the floor for nominations of Chair.

Allinder made a **MOTION** to nominate Melissa Hyde as Chair; seconded by DiGiando. No other nominations. **On roll call vote:** Hyde, Yes, Shepherd, Yes, Allinder, Yes, and DiGiando, Yes. **The motion carried 4-0.**

ELECTION OF VICE CHAIRPERSON

At this time Melissa Hyde opened the floor for nominations of Vice Chair.

Hyde made a **MOTION** to nominate Jane Allinder as Vice Chair; seconded by DiGiando. No other nominations. **On roll call vote:** Shepherd, Yes, Allinder, Yes, DiGiando, Yes, and Hyde, Yes. **The motion carried 4-0.**

ESTABLISHING OF REGULAR LANDSCAPE BOARD MEETINGS

Hyde asked if the 2011 meeting schedule is acceptable.

Allinder made a **MOTION** to adopt the 2011 Landscape Board meeting schedule; seconded by Shepherd. **On roll call vote:** Allinder, Yes, DiGiando, Yes, Hyde, Yes, and Shepherd, Yes. **The motion carried 4-0.**

RULES OF OPERATION & PROCEDURE

Hyde stated that each year the Board must approve the Landscape Board Rules of Operation and Procedure.

Shepherd made a **MOTION** to adopt the Landscape Board Rules of Operation and Procedure; seconded by DiGiando. **On roll call vote:** DiGiando, Yes, Hyde, Yes, Shepherd, Yes, and Allinder, Yes. **The motion carried 4-0.**

COMMITTEE ASSIGNMENTS

The board does not have any active committees.

ADJOURNMENT

There being no further business to come before the Landscape Board at this time, Hyde made a **MOTION** to adjourn the Organizational meeting.

The Landscape Board meeting adjourned at 6:10 p.m.

Submitted by,

Pam Crossmock, Administrative Assistant

Approved this _____ day of _____ 2011

Melissa Hyde, Chair